

## EMAIL LIST

If you don't already receive our emails and want to, please email [Rmeyer@watervliethousing.org](mailto:Rmeyer@watervliethousing.org) with your name and apartment number to be added to our list. We will be able to send you important information regarding work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.



**WATERLIET HOUSING AUTHORITY**  
 EXECUTIVE DIRECTOR, MATTHEW ETHIER  
 (518) 273-4717  
 2400 2ND AVENUE, WATERLIET, NY  
 WWW.WATERLIETHOUSING.ORG



**FEBRUARY 2022**

SUN	MON	TUE	WED	THU	FRI	SAT
		1 <b>GROUNDHOG DAY</b>	2	3	4	5
6	7 <b>LAST DAY RENT IS DUE</b>	8	9	10	11	12
13	14 <b>VALENTINE'S DAY</b>	15	16	17	18	19
20	21 <b>PRESIDENT'S DAY OFFICE CLOSED</b>	22	23	24	25	26
27	28 <b>WHA BOARD MEETING</b>					

## PET POLICY

Don't forget that **ALL** pets must be registered with the WHA! Pets must be spayed or neutered, up-to-date on their shots (*rabies and distemper*) and dogs are required to be registered with the City of Watervliet. You can register your dog at the Clerk's Office at City Hall (*2 Fifteenth Street*) or on the City's website. All paperwork with updated shot records and license's must be reported to the WHA Office. **Failure to keep your pets vaccinations current and failure to provide appropriate documentation could result in a 30 day notice to vacate.** If you have any questions, contact Rachel at 273-4717 x200 or via email [Rmeyer@watervliethousing.org](mailto:Rmeyer@watervliethousing.org).

## SHOVELING

In the event of a snow storm, don't forget that it is your responsibility to shovel the sidewalk in front and in back of your apartment. This does not include senior buildings and common areas. Failure to shovel within 24 hours of a storm will result in a charge to your account. This applies to all residents excluding seniors. Also, please remember that rock salt is available in all common areas.

## TENANT COVID-19 PROTOCOLS

To ensure the safety of our community and our staff, it is your responsibility to notify the office if you or anyone in your family have symptoms of Corona virus, are awaiting test results, if you have confirmed cases of COVID-19 in your household, or if your family is placed in mandatory quarantine. Also, please remember that it is your duty to wear a mask in all common areas and to continue to practice social distancing. If you have guests, it is mandatory that they also wear a mask while in all common areas.

## UPDATE PHONE NUMBERS

It is **vital** that the WHA has your updated phone number. Recently, we have had several issues when trying to contact residents. This creates a major problem when we need to contact you when there is a snow storm.

## QUINN & HANRATTA COMMUNITY ROOMS

Out of an abundance of caution, effective February 1<sup>st</sup>, we will no longer be allowing the use of the Community Rooms for large gatherings.

## MOHAWK HUDSON HUMANE SOCIETY

The Mohawk Hudson Humane Society provides low-cost spay and neuter services for cats, dogs, and rabbits. They also provide vaccinations and microchipping to keep your pets healthy and safe. Visit them online or call to learn more (518)434-8128 ext. 218 or [www.lovedforlife.org](http://www.lovedforlife.org).

## CLOSE WINDOWS

If windows are left open, even a crack, your radiators may freeze and then burst causing significant damage inside your apartment and possible personal loss. You will be charged for all repairs if you are deemed responsible.

## LARGE ITEM DISPOSAL

If you plan on disposing large items such as furniture, it must be reported to the WHA Office prior to putting it out. Violations will be issued for non-compliance.

## WHA PORTAL

The WHA will be launching a portal for residents to use to request work orders, update contact information, pay rent and more. Please see the attached flyer for more information.

## QUINN & HANRATTA BULK CABLE

Effective March 1<sup>st</sup>, all Quinn and Hanratta residents who utilize standard or basic cable services provided by Spectrum must purchase these services from the Watervliet Housing Authority. These two services will no longer be offered by Spectrum. The price of standard services will cost \$45 monthly, and will be billed to your account. **If you are currently not utilizing cable services, you will still not be charged any cable fees.**

## GETTING AHEAD IN A JUST-GETTIN'-BY WORLD COME & SEE EVENT

Are you living paycheck to paycheck? Do you want a better life for your family but can't seem to overcome certain obstacles? Are you looking for support and tools within the community to make changes? Join us to learn more about this program that will help you and your family. No obligations; just come and see on Wednesday February 16<sup>th</sup> at 9:30am in the Joslin Meeting Room. Call Kathy for more information at (518) 869-6520 or Mary at (518) 273-4717 x300.

## HILTON RESIDENTS

Please do not use space heaters in your apartment if you are cold. Doing so will cause the temperature to rise in surrounding apartments and will cause irregular patterns making it uncomfortable for everyone.

## HEAP

The Home Energy Assistance Program (HEAP) helps low-income individuals pay the cost of heating their homes. If you are eligible, you may receive one regular HEAP benefit per program year and could also be eligible for emergency HEAP benefits if you are in danger of running out of fuel or having your utility service shut off. You can apply for a Regular HEAP Benefit online at [mybenefits.ny.gov](http://mybenefits.ny.gov).

## OFFICE CLOSED

Please note that the WHA Office will be closed on Monday February 21<sup>st</sup> in honor of President's Day.

## WORK ORDER CHARGES

Attention Tenants: A reminder about work order charges. You will be billed for repairs other than normal wear and tear. This amount will include labor fees. If you have questions on any maintenance bill, please contact Kylea at the office.



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**@WATERVLIET HOUSING AUTHORITY**